



## Grant Funding Application

### **Zonta Club of Denver Funding – for improving the status of women**

#### **Purpose of Grant:**

1. The requested funding will support a new or on-going project for a [501(c)(3) organization].
2. The requested funding will focus on improving the status and quality of life of women.
3. The requested funding must be used for projects within the Denver Metro area.

NOTE: We **do not** fund: General operating funds, fund raising drives, capital campaigns, or any project promoting any specific religion, or political party and/or candidate.

Organization name: \_\_\_\_\_

Address: \_\_\_\_\_

Executive director and/or contact: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

**Application Deadline: Postmarked by Monday, September 22, 2008 or emailed to [zonta\\_diva@comcast.net](mailto:zonta_diva@comcast.net)**

**Name of Project:** \_\_\_\_\_

#### **Project Goals (2-3 sentences only):**

Number of women helped: \_\_\_\_\_

Total cost of this Project: \_\_\_\_\_ Amount Requested (not to exceed \$30,000): \_\_\_\_\_

Start Date: \_\_\_\_\_ Completion Date: \_\_\_\_\_

#### **Project Description (use additional pages as necessary): See Attached**

1. Give a description of the project, target population, and benefits to the target population.
2. What activities are planned to accomplish these goals?
3. Is this a new or ongoing project?
4. Who will evaluate this project?
5. What criteria will be used to evaluate the project?
6. Provide a full project budget.
7. List other sources of funding available for this project.
8. If the Zonta Club of Denver does not fund this project would it continue? How?

**Organization Information:** Please attach the following:

1. IRS letter certifying 501(c)(3) status
2. Annual report including audited OR reviewed year-end financial statements and budget to actual report
3. List of board of directors
4. Current organization budget for year
5. Current financial statements with year-to-date comparison to budget.
6. Organization fiscal year ended \_\_\_\_\_
7. List of total expenses (please provide percentage for total of 100%)
  - Administration \_\_\_\_\_ %
  - Programs \_\_\_\_\_ %
  - Fund Raising \_\_\_\_\_ %
  - Other \_\_\_\_\_ %

The Zonta Club of Denver Service Committee reviews all valid applications and makes recommendations for disbursement. The Board of Directors may accept or change the Service Committee recommendations. The recommendations are submitted for approval to the Zonta Denver Service, Inc. Trustees, and then to the general membership. The funds are disbursed at the February 2009 dinner meeting; recipients are asked to attend to receive their checks. One year later, the recipients are asked to provide a written report on the use of the funds, successes, challenges and failures.

We agree to the above in requesting funding from the Zonta Club of Denver.

\_\_\_\_\_  
Signature of Executive Director

\_\_\_\_\_  
Date

**If you have questions, please call Kathy Hyzer at 303-765-1514 or Beth Mundell at 303-271-5120 or email [zonta\\_diva@comcast.net](mailto:zonta_diva@comcast.net)**

**Please return application to: The Zonta Club of Denver  
Service Committee c/o Kathy Hyzer  
P.O. Box 2665  
Denver, CO 80201**